

	Meeting (No)	Meeting of the Council (1)
	Time & Date	Tuesday 19th May 2020 at 6pm
	Location	Remote meeting from your homes
Minutes		

Present: Cllr D Roberts (Chair until item 1), C Warner (Chair from item 1), Bolderson, Davies, Edwards, Griffiths, Hudspeth, Hutt, Jones, Kynaston, Roe, Townsend and Wastell and A Kunaj (Council Manager).

In attendance: Two members of the public

PART 1: Items considered in the presence of the press and public

The Mayor welcomed attendees to the meeting and confirmed that this was a virtual meeting and the way forward for Council business to continue and not let the Covid-19 virus inhibit Councils ability to conduct its business. It was a way for residents to see that Neston Town Council is a forward thinking progressive council. Cllr Roberts reminded attendees of the recent passing of CWaC Cllr Andy Williams. Council observed a one minute silence to reflect upon the good works that CWaC Cllr Williams had done for the town during his time as both a Town Councillor and Borough Councillor and how he will be greatly missed by the Neston community.

1 Election of Chairman

- A **Resolved:** To elect Cllr Warner as the Chairman of the Council for the ensuing year. The Chairman chose to be called Town Mayor (Local Government Act 1972 s245 (6)).
- B **Resolved:** That the Chair and Vice Chairman's declarations of acceptance of office would be signed at a future date.

Cllr Roberts thanked councillors for the support that they had shown him during the previous year and expressed that being Mayor and working fulltime with a family, had not been an easy task.

Cllr Warner took the Chair and thanked Cllr Roberts for his work as Mayor around Neston and for reaching out into other areas.

- 2 **Apologies for absence: Resolved:** To approve apologies for absence by Cllr Flockhart (business)

3 Election of Vice Chairman

- A **Resolved:** To elect Cllr Wastell as the Vice Chairman of the Council for the ensuing year. The Vice Chairman chose to use the title of Deputy Mayor.

4 Questions and comments from residents

One of the volunteers for the community part of the Councils website requested for more awareness of the community pages of the website, requesting that this could be advertised in order to increase use, along with a recommendation to enlist the assistance of more volunteers to assist with the website. A note of thanks was paid to all of the councillors for their works and efforts.

One of the volunteer wished to bring to council's attention the notices on the front page of the website advising that all meetings had been cancelled.

Mayor's initial and date



22 JUN 2021

One member of the public left the meeting

5 Minutes of the meeting

Resolved: That the minutes of the meeting held on 20.03.20.

Council noted that the minutes would be formally signed at the next face to face Full Council meeting that takes place. The physical signing of the minutes must be witnessed by those present.

6 Declarations of Interest: None.

7 Delegated arrangements

The list of authorisations taken via delegated authority as outlined on paper FC1/7 was noted. No questions were asked.

8 Review of delegated arrangements

Resolved: To approve delegated authority FC1/8 to Markets, Asset & Admin Co-ordinator (SM&SC).

9 Assets

Resolved: To approve the Council's list of assets to 31.03.20, £78,203.20 and that the insurance values as stated, met with the Council's requirements.

The remaining member of the public left the meeting.

10 Internal Audit Report

Resolved: To approve the recommendations remedial actions and steps taken by the RFO to complete the end of year internal audit report FC1/10.

Council noted that the assets list and AGAR section 2 box 9, had been amended prior to approval by Council along with the comments on the report from our RFO

11 End of Year bank reconciliations

Resolved: To approve bank reconciliations of all the council's bank accounts (3) to 31.03.20, the end of the financial year £181,893.47.

12 Annual Return for financial year 31 March 2020

a **Resolved:** To approve section 1 – Annual Governance Statement 2019/20. Boxes 1-8 'yes'. Box 9 N/A.

b **Resolved:** To approve section 2 – Accounting Statement 2019/20

c **Resolved:** To approve the internal audit report to 31.03.20, page 3 of the AGAR, noting that Council had met all of its internal control audit objectives.

d • Council noted that following approval for the AGAR sections 1 & 2, these have to be 'wet-signed'.

Resolved: That Council were happy for the AGAR to be delivered to the Council Manager and the Mayor for signing and submission by the RFO to the external auditor following the AMC meeting.

13 Data Protection Officer

Resolved: To continue with JDH Services, John Henry as the council's appointed Data Protection Office.

Mayor's initial and date



22 JUN 2021

14 Any other Items

That the Chairman determines are urgent for discussion, or noting for the next agenda

- Council noted that Cllr Bennoch had resigned as a councillor for Little Neston Ward.
- Residents had notified councillors that the Burton Marsh cycle path had been closed by the RSPB. It was confirmed that this was not a public right of way and was provided to Sustrans by the RSPB, the owners of the land. It was reported that RSPB are considering a review of this and intend to re-open the cycleway at the end of the week.
- Council noted that they had taken great steps to bring themselves into the 21st century by using zoom as a method for council meetings and this was a milestone achievement.

The Mayor thanked the councillors for electing her as Chair and for their cooperation in undertaking training and their time in order to participate in zoom council meetings.

Signature



Dated

22 JUN 2021